1.4 Leadership is the exercise of high

Leadership is the exercise of high-level conceptual skills and decisiveness. Administration is defined as a process of working with and through others to accomplish the agreed goals efficiently. In this regard, an administrator is an individual who is responsible for carrying out this process.

In other words, administrators are concerned with shaping existing structures and processes of the organisation to produce desired results, whereas leaders have a commitment or vision and shape people around with their commitment or vision. In between, a reformer is a person who wants to improve the prevailing conditions in society by bringing about reforms in any area of human activity e.g., politics, social and religious. And that's how the reformers have been classified as well i.e., political reformer, social reformer and religious reformer.

Although, the three may require different attitudes, skills and traits, yet all great leaders, reformers and administrators share certain values which they adhere to even in the toughest of their times —an attitude to serve the underprivileged, downtrodden masses, impartiality and integrity, benevolence and compassion—are a few to list down.

There have been many great leaders, reformers and administrators over the world like Mahatma Gandhi, Abraham Lincoln, Nelson Mandela, Martin Luther King, Aung San Su Ki, Rabindranath Tagore, Aurobindo Ghosh, Raja Ram Mohan Roy, Swami Vivekananda, Swami Dayanand Saraswati, Lai Bahadur Shastri, Chandra Shekhar Azad and Mother Teresa who lived and did all the things on the basis of basic human values.

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Great leaders	Reformers	Administrators
Values • Love for justice	Respect for	• Integrity
• Selflessness	Humanity	Fariness and
Respect for	Dignity for All	Transparency
Humanity	Humanism	 Non-discrimination
Dignity for All	Reason and	Discipline
• Loving and	Inquiry for	• Citizen-friendly
caring behaviour	seeking the truth	duty
Peace-loving	Kindness and	Social Equality
and non-violent	Compassion	• Lawfulness
behaviour	• Contentment	Sense of Ethical
Benevolence	Social Equality	accountability
Compassion	• Leadership	Loyalty
	-	• Courage
		• Solidarity and respect

Some of the basic human values manifested by great leaders are the following:

red Learning

